

Purchase Order



Purchase Order No. 30332-31345
Date 22/11/2022
Delivery Date 22/11/2022
Account Manager Adrian Harris

Supplier Address
Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address
Select Business Gifts
Stretton Way
Huyton Business Park
Liverpool
L36 6JF
United Kingdom

Dear Nigel,

We would like to order the following:

Product Description	Quantity	Unit Price	Subtotal
Pembury A4 Conference Folder Zip.	10	7.80	78.00
Reach Compliant Oversized A4 Zip Folder Made From Lightly Grained High Grade P.U. 20 Page Recycled Lined Paper Note Pad, USB Holders, Pen-Loop, Mesh Pocket & Stylish Contemporary Organizer Section with Touch Phone Pouch Included. Minimum Quantities Apply.			
Carriage Carriage	1	10.00	10.00
Subtotal			88.00
VAT 20%			17.60
Total			105.60

Reference Please note our PO number: "30332-31345", and quote it on your invoices. Failure to do this could well result in delayed payment.

Please dispatch using our delivery note provided.