

# Purchase Order

# Premier.

promotional-gifts.com

## Supplier Address

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Aziza Tlevlessova  
Cambridge Seminars College  
87-89 Cherry Hinton Road  
Cambridge  
CB1 7BS  
United Kingdom

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Purchase Order No. 25112-36595

Date 17/11/2022

Delivery date 01/12/2022

Order Administrator

E-mail

Bryony Gildersleeves

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Broadstairs A5 Kraft Paper Note Book - Dark Natural/Navy	250	1.44	360.00

Screen Print 1 Colour (pantone 661c) to 1 Position on the front cover as per CSC artwork.

Dark Natural coloured notebook, navy elastic.

Bulk packed and delivered.

Please send a PDF proof ASAP for approval.

Box Labels

Company: Cambridge Seminars College

Customer Reference: Aziza Tlevlessova

Product: Broadstairs Notebooks

Quantity: 250

Box 1 of (please amend accordingly)

Premier Print and Promotions LTD

Origination

Carriage

Total 419.00

Our Reference

Please note our PO number: "25112-36595", and quote it on your invoices.

Failure to do this could well result in delayed payment.

## BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date