

## PURCHASE ORDER

### Ordered By:

Graham Butler  
Branding Focus Ltd.  
The Stables Cottage  
Pinewood Studios  
Iver Heath, SL0 0NH  
Phone: 01753 657 079

### Delivery Details (to be sent under Plain Cover):

Company: WTW  
Contact: Danielle Moore  
Address: Willis Towers Watson - Friars St  
Friars Street  
Ipswich  
IP1 1TA

Please send all proofs and any order queries to Graham Butler, [graham@brandingfocus.co.uk](mailto:graham@brandingfocus.co.uk), 01753 657 079

	Quantity	Branded Cost	Total Cost
Natural Cotton Shopper bag	250	£ 0.91	£ 227.50
5oz			
Environmentally friendly 5oz (140gsm) unbleached Recycled Cotton Shopper bag with long handles.		<b>Set Up</b>	£ 17.00
Size: 420mm x 380mm		<b>Freight</b>	
			£ 13.00
<b>Branding:</b> Printed 1 spot colour PMS 2084 to one side (WTW Logo)		<b>Adjustments</b>	£ -
item B9820 (Natural), as per quote 221985, Print repeat previous order BFPO-02681		<b>Total</b>	<b>£ 257.50</b>

**Please Note: Products produced with this Logo MUST NOT be used for samples (damaged or complete) or in images of, unless explicitly authorised by Branding Focus Limited**

Order Total	£ 257.50
VAT @ 20%	£ 51.50
<b>Total</b>	<b>£ 309.00</b>

Branding Focus Ltd | The Stables Cottage | Pinewood Studios | Iver Heath | SL0 0NH

Registered Address: 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS

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1. Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
2. Please provide a digital proof or otherwise where stated prior to proceeding to full production.
3. Please notify immediately of any deadline, stock, production, artwork issues.
4. Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
5. Please send all invoices electronically to [accounts@brandingfocus.co.uk](mailto:accounts@brandingfocus.co.uk) quoting the PO number.

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