

Melanie Lee
Bagco Limited
Unit 3
Churchill Court
Hortons Way
Westerham Kent TN16 1BT

Telephone: 01959 560500
Fax: 01959 563034

Purchase Order

Page: 1

Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
86816	13/10/2022	38724		26/10/2022

Product	Description	Quantity	Unit	VAT	Price
b8889	Groombridge 10oz Cotton Canvas Tote Please quote our product reference 09304S on your Delivery Note NATURAL TOTE Full col print (SAMOA & STEP) to 1-side NO FAIL 26/10/22	425	£1.80 / Each	S	£765.00
	Print	425	Each	S	£488.75
	Origination	1	Each	S	£25.00
	Delivery	1	Each	S	£33.00

NOTE

Please quote our Order No on all documents relating to this order. Please supply exact quantities.

As part of our commitment to the environment please can you ensure that any plastic packaging for the products you supply is removed, or kept to an absolute minimum. For all deliveries can you specify in your order acknowledgement the method of product and transit packaging used. Thank you.

Deliver To FAO Lysette Matthews & Lizzy Lester
The Society of Trust and Estate
Practitioners (STEP) Ltd
Artillery House (North)
11-19 Artillery Row
London, SW1P 1RT

VAT Breakdown		Order Value	
Code	Goods		
S	£1,311.75	1 @ 20.00%	£262.35
Total Order Amount			£1,574.10