

# Purchase Order



## Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

David Spring  
Grant Thornton Ltd  
Lefebvre House  
Lefebvre Street  
St Peter Port  
GY1 3TF  
Guernsey

## Purchase Order No.

310900-418100

## Date

05/10/2022

## Delivery date

19/10/2022

## Account Manager

Andrew Sturdy

## E-mail

andrew@aspectcpm.co.uk

Dear Nigel,

**We would like to order the following:**

Product no.	Product Description	Quantity	Unit price	Subtotal
B1321	<b>Dartford A4 Conference Folder In Black.</b> Lightly Grained PU. REACH Compliant. Complete with USB Holder & 20 Page Recycled Paper Note Pad. Minimum Quantity: 50.	50	5.35	267.50
Delivery	Delivery - To Channel Islands - 2 day service.	1	55.00	55.00
Origination	Origination	1	25.00	25.00
			<b>Subtotal</b>	347.50
			VAT 20%	69.50
			<b>Total</b>	417.00

## Reference

Please note our PO number: "310900-418100", and quote it on your invoices.  
Failure to do this could well result in delayed payment.