

## PURCHASE ORDER

Name: Bagco Email: sarah@bag-co.co.uk

We would be grateful if you can confirm acceptance of this order. Delivery required(at the absolute latest) by:19/09/2022

To meet our Service Level agreement, we require:

- An order confirmation with detailed cost breakdown and a proof for approval within 24 hours of receipt of this order sent to me.
- Delivery details once the order has been despatched
- Your invoice must show the job order number otherwise it will be rejected for payment, which is not something we want to do!

Please deliver under plain cover and include the attached delivery note to:

Sarah Eyre  
University of Lincoln  
College of Science Executive Office  
Brayford Pool  
Lincoln  
Lincolnshire  
LN6 7TS

Please send  
Branded copy and  
Invoice to

Allwag Promotions Ltd  
Merchandise House  
The Street  
Hatfield Peverel  
Essex  
CM3 2DP

Date: 05/09/2022

Order Number: 96508

Allwag Code	Item Name	Qty	Branding Details	Variation
N9211-19/S011	Broadstairs A5 Eco Notebook	250	1 Colour	n/a

Supplier Unit Price: £1.440

Origination cost £25.00

Carriage Charge £34.00

Extra Charge £0.00

Extra Charge PI £0.00

As agreed with Bagco 25/8

Pantone refs: 282c

Position: 1 position

Print Name: University of Lincoln - College of Science

Product Size:

Product Colour: Blue elastic

Item Extras:

Should you have any queries, please contact us immediately before proceeding.