



ESM Branding,
The Studios, Luckings Estate
Magpie Lane,
Coleshill,
Buckinghamshire HP7 0LS

PURCHASE ORDER

Order Number	Date	Delivery Required By
SO-2022-2454-2	26/08/2022	09/09/2022

Invoice To	Deliver To:	Contact:	Jackie
ESM Branding, The Studios, Luckings Estate Magpie Lane, Coleshill, Buckinghamshire HP7 0LS	TBC, Oxford Brookes University, To be confirmed Oxford, Oxfordshire OX3 0BP	Email:	jackie@esmbranding.com
		Tel:	0345 345 6060

Qty	Description	Unit Cost
40	Supplier Item No. B1264 Penbury A5 Zipfolio Reach compliant* PU A5 Zipped Ring Binder folder made from lightly grained high grade padded P.U. Organiser section, with USB holders, pen loop, touch phone pouch and side slip pocket. Lined Note pad with 20 sheets of recycled paper and removable 2 Ring Binder (25mm O Ring Mechanism), Zip around closure. Item Colour: BLACK Branding: 1 col / 1 pos PMS 2162c Co Creation artwork	2.950

Qty	Description	Unit Cost
40	Print	0.880
1	Origination	25.000
1	Carriage	14.000

Total Net:	£ 192.200
Total VAT:	£ 38.440
Total:	£ 230.640

Please note:-

Please use our delivery notes when attached / supplied
Acceptance of this Purchase Order is subject to our Standard Terms and Conditions of sale including the acceptance of our commercial terms of 30 days net on all orders.

OUR FULL TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST

Information contained in this e-mail and any attachments is confidential and intended for the use of the addressee only. Dissemination, distribution, copying or use of this communication without prior permission of the addressee is strictly prohibited. If you have received this transmission in error, please advise the originator by reply e-mail and delete it. Whilst ESM Branding takes every effort to ensure this message is virus free it cannot guarantee that this is the case. It is the recipient's responsibility to carry out such virus checks, as it deems necessary. ESM Branding cannot accept any responsibility in this regard.