

# Purchase Order

# Premier.

promotional-gifts.com

## Supplier Address

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Tracy May-Harriott  
Tracy May Beauty  
ELMORE  
LICHFIELD ROAD  
TAMWORTH  
STAFFS  
B78 3AQ  
United Kingdom

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Purchase Order No. 24184-35000

Date 24/08/2022

Delivery date 07/09/2022

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
<b>Dargate Eco Jute Tote Bag New Blue Navy</b>	100	2.50	250.00
Printed 1 colour (White) to 1 side as per Skinbetter Science artwork Navy Large Eco tote shopper bag with PVA Starch backing, made from 14x15 natural jute with a side pocket and natural coloured cotton webbing handles. Bulk packed and delivered.			
Please send a PDF proof for approval ASAP.			
Box labels:			
Company: Tracy May Beauty Customer Reference: Tracy May-Harriott Product: Dargate Eco Jute Tote Bag New Blue Navy Quantity: 100 Box 1 of (please amend accordingly) Premier Print and Promotions Ltd			
Origination	1	25.00	25.00
Carriage	1	15.00	15.00
<b>Total</b>			<b>290.00</b>

Our Reference

Please note our PO number: "24184-35000", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

## BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date