

Supplier:  
Bagco Limited  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
Kent TN16 1BT

Ship To:  
Charlotte White  
Windlesham School  
Washington  
Pulborough  
West Sussex RH20 4AY

Order No: PO009840  
Order Date: 18-08-2022  
Delivery expected: 08-09-2022  
Issued by: Holly McLoughlin  
Phone:  
Carrier:  
Vendor#: Other  
VEN000104

Purchase Order: PO009840

Vendor Code	Item	Qty.	Unit Price	Discount	Total
N9211	Broadstairs A5 Kraft Paper Notebook Eco A5 Notebook in natural with blue elastic printed with the Windlesham logo in blue 282c. Quote ref 218864	200.00	1.15	0.00	230.00
SER000008	Print charge	200.00	0.35	0.00	70.00
SER000004	Screen set up charge for printing	1.00	25.00	0.00	25.00
SER000001	CARRIAGE	1.00	28.00	0.00	28.00

Subtotal:	353.00
VAT (20.00 %)	70.60
<b>Total (in £)</b>	<b>423.60</b>

#### Notes :

#### Terms & Conditions :

For all Quotes, Sales Orders, Delivery Notes and Invoices;

- We shall be deemed to have fulfilled our contract by delivery of a quantity within 10% Plus or Minus of the quantity ordered
- Unless otherwise agreed in writing all invoices are payable within thirty (30) days of the date of invoice, in the currency of the invoice.
- PROFORMA INVOICES must be paid before any order is processed
- All business is undertaken under our Standard Terms & Conditions, copies of which are available on request.
- GDPR compliance.

We have to pass a delivery address, and where necessary contact details, to the supplier to ensure delivery  
Where a 3rd party carrier is used the details will be passed to them  
These details will not be used for any other purpose except delivery