

## PURCHASE ORDER

Name: Bagco Email: sarah@bag-co.co.uk

We would be grateful if you can confirm acceptance of this order. Delivery required(at the absolute latest) by:21/07/2022

To meet our Service Level agreement, we require:

- An order confirmation with detailed cost breakdown and a proof for approval within 24 hours of receipt of this order sent to me.
- Delivery details once the order has been despatched
- Your invoice must show the job order number otherwise it will be rejected for payment, which is not something we want to do!

Please deliver under plain cover and include the attached delivery note to:

Cara Pinder-Emery  
Lancaster University  
FAO Lucy Atkinson  
Social Mobility & Student Success  
C Floor University House  
Lancaster  
LA1 4YW

Please send  
Branded copy and  
Invoice to

Allwag Promotions Ltd  
Merchandise House  
The Street  
Hatfield Peverel  
Essex  
CM3 2DP

Date: 08/07/2022

Order Number: 94589

Allwag Code	Item Name	Qty	Branding Details	Variation
N9211-19/S011	Broadstairs A5 Eco Notebook	150	1 Colour	n/a

Supplier Unit Price: £1.450

Origination cost £25.00

Carriage Charge £20.00

Extra Charge £0.00

Extra Charge PI £0.00

As agreed with Page 27.06

Pantone refs: Black

Position: Front cover middle of the notebook

Print Name: Lancaster University

Product Size:

Product Colour: Natural with red trim

Item Extras:

Should you have any queries, please contact us immediately before proceeding.