

Supplier AddressNigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom**Delivery Address**Sourcing Team
8 The Parade
Stafford Road
Wallington
Surrey
SM6 8ND
United Kingdom**Purchase Order No.** 26733-93227**Date** 01/07/2022**Delivery Date** 27/07/2022 ** NO FAIL ****Account Manager** TST Production
E-mail tstproduction@sourcing.co.uk**PLEASE SUPPLY THE FOLLOWING GOODS AND SERVICES:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1263	Pembury A5 Conference Folder Zipped Black Zipped A5 folder made from lightly grained high grade padded P.U . 20 page recycled lined paper notepad, USB Holders, pen loop and touch phone pouch included. Dimensions: (H)23.5x(W)19x(D)2 cms Weight (kgs): 0.35 Print Details: JS Held logo printed in 4 colour process UV print Print Area: 9cm x 9cm REPEAT OF ORDER 26428 - Same decoration as previous artwork but different folder	25	£ 3.80	£ 95.00
Carriage	Carriage	1	£ 10.00	£ 10.00
Origination	Origination	1	£ 15.00	£ 15.00
Subtotal				£ 120.00
VAT 20%				£ 24.00
Total				£ 144.00

Please note our PO number: "26733-93227", and quote it on your invoices.**Failure to do this could well result in delayed payment.****TST PURCHASE ORDER TERMS:** All deliveries are to be made using Delivery Notes supplied by The Sourcing Team. A signed copy of the delivery POD is required within 48 hours to tstproduction@sourcing.co.uk**UNDERS & OVERS:** We must be supplied with the exact order quantity specified. Overs will not be paid for unless agreed in writing by The Sourcing Team & Unders are not acceptable.**TERMS & CONDITIONS:** All orders are based on The Sourcing Team Terms & Conditions of Purchase please request a copy from tstproduction@sourcing.co.uk**FILE SAMPLES:** Where file samples are requested this does form part of the contract and payment may be withheld if requested samples are not supplied.**INVOICING:** Invoices to be sent to invoices@sourcing.co.uk only. All invoices must specify TST Order No. & TST Order Contact. Invoices that do not contain this information will be rejected and returned for correct completion. Finance can be contact directly on +44 (0) 20 8666 0784.**TIME IS OF THE ESSENCE:** Dates specified are critical and must be adhered to - time is of the essence on all orders.**PDF PROOF:** Please supply emailed PDF proof within 24 hours (unless otherwise stated) sent directly to the account manager for approval

VAT No: 676395092 Reg in England No: 3199616