

Purchase Order

Premier.

promotional-gifts.com

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Myah Taylor
Queen Mary University of London
Department of Law - G4 Law Building
Mile End Campus
Mile End Road
London
E1 4NS
United Kingdom

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Purchase Order No. 23669-34024

Date 23/06/2022

Delivery date **06/07/2022 ** NO FAIL ****

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Cranbrook 10oz Cotton Canvas Shopper Tote Bag Collection in black	400	2.30	920.00

NO FAIL 06/07

Printed 1 col (white) to front as per Queen Mary artwork

10oz - Black bag - white print

Bulk packed and delivered

Please send a PDF proof ASAP for approval.

Box Labels

Company: Queen Mary University of London

Customer Reference: PO 9773501

Product: Tote bags

Quantity: 400

Box 1 of (please amend accordingly)

Premier Print and Promotions LTD

Origination	1	25.00	25.00
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Carriage	1	38.00	38.00
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Total 983.00

Our Reference

Please note our PO number: "23669-34024", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date