

PURCHASE ORDER

Ordered By:

Matt Richards
Branding Focus Ltd. (Club Admin 61)
Pinewood Studios
Pinewood Road, Iver Heath
SLO 0NH
Phone: 01753 657 078

Delivery Details (to be sent under Plain Cover):

Company: Essential Embroidery
Contact: Evelina
Address: Unit 1 (Unit8)
Aragon Park, Foster Avenue
Dunstable
LU5 5GN

Please send all proofs and any order queries to Matt Richards, matt@brandingfocus.co.uk, 01753 657 078

	Quantity	Branded Cost	Total Cost
Shopper Bag	200	£ 0.83	£ 166.00
BB9819			
Chesfield natural shopper		Set Up	£ -
		Freight	£ 14.00
Branding: PLAIN stock		Adjustments	£ -
0		Total	£ 180.00

Please Note: Products produced with this Logo MUST NOT be used for samples (damaged or complete) or in images of, unless explicitly authorised by Branding Focus

Order Total	£ 180.00
VAT @ 20%	£ 36.00
Total	£ 216.00

Branding Focus Ltd.

Pinewood Studios, Pinewood Road, Iver Heath, Buckinghamshire, SLO 0NH

Registered in England & Wales, Registration No. 09121588 - 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS - VAT Registration No. 191301044

1. Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
2. Please provide a digital proof or otherwise where stated prior to proceeding to full production.
3. Please notify immediately of any deadline, stock, production, artwork issues.
4. Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
5. Please send all invoices electronically to accounts@brandingfocus.co.uk quoting the PO number.

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