

VAT Registration Number: GB125425534
Registered Office: Brand Addition Limited
Broadway
Trafford Wharf Road
Manchester M17 1DD - United Kingdom
Registered Number: 2083209
WEEE Registration Number WEE/FK0220XS/PRO

Order Date: 16-Jun-2022
Issued By: Manchester - Tom's Team
Shipping from: United Kingdom
Reach Destination By: 07-Jul-2022
Account Rep: Laura Plant
Administrator: Philip Bell
Telephone: +44 (0) 161 786 0349
Email: Philip.Bell@brandaddition.com

Supplier Address

Ref. 4915

Shipping Address

Bagco Limited (Booth Bros)
Unit 3
Churchill Court
Hortons Way
WESTERHAM
TN16 1BT
United Kingdom

Tel: 01959 560 500

Phil Bell
Brand Addition Limited
Goods In
Elevator Road
Trafford Park
Lancashire
M17 1BR
MANCHESTER
United Kingdom

Ln#	Quantity	Item #	Description	Unit Cost	Cost
1	500	JCB3228	A5 Recycled Notebook	2.3200	1,160.00
Supplier Product Code N9351					
Country of Origin China					
Weight (g) 30.00					
Intrastat Code 48201030					
CODE: N9351 Lamberhurst' Recycled A5 notebook					
STYLE: Recycled Notebook					
COMPOSITION: Windscreen recycled					
COLOUR: Black					
SIZE: A5					
BRANDING: JCB mono logo					
Exactly as previous order: 5083665					
Please ensure that economic Operator label is on product or packaging.					
Please send a visual for approval before bulk production.					
Deliveries of one pallet or more (or 20 cartons in the case of un-palletised deliveries) must be booked in before delivery. Please contact Goods In at goodsin@brandaddition.com to obtain a delivery reference number. Failure to do this may result in deliveries being refused and/or a charge of £100 against you.					
All goods should be delivered to our Trafford Warehouse and should be clearly labelled as per below:					
PO Number: (As top of page)					
BA Part Number: JCB3228					
Client Part Number: N/A					
Product Description: (As above)					
Carton Qty: No of items in each carton					
Product Batch Number: Your ref					
Carton Number: 1 of ..., 2 of ..., etc					
Total:					GBP 1,160.00

TO ENSURE PROMPT PAYMENT, PLEASE ENSURE ALL INVOICES ARE E-MAILED TO
[PAYMENTS@BRANDADDITION.COM] All invoices must be received within 2 days of delivery and must agree to
this order.

1. The Brand Addition Purchase Order number must be clearly displayed on the outer packaging of all goods.

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- 2. If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 3. All deliveries of 1 pallet or more must be pre-booked; Parcel numbers in excess of 20 will constitute a pallet. Deliveries below 20 cartons do not need to be pre-booked. All consignments must have a delivery note attached. Each carton be clearly marked up with a PO Number and unit of measure.
- 4. To book a delivery in for pallet/ pallets please e-mail goodsin@brandaddition.com
- 5. A handling fee of £100.00 per pallet or for every 20 parcels if not palletised, will be levied on deliveries which are not pre-booked.
- 6. Where repacking is required due to inadequate, unsuitable or damaged packaging we will charge £30.00 per hour per person labour, plus materials.
- 7. Any variation (either over or under) from the quantities on this order form will be accepted or rejected by us in accordance with our Standard Terms and Conditions of Purchase.
- 8. We shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 9. This order and its subject matter are confidential and shall not be disclosed or used for any purpose except that authorised by us in writing.
- 10. The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 11. Unless expressly agreed in writing to the contrary, payment will be made within 60 days of the invoice date.
- 12. It is your responsibility to ensure that the Goods are fully compliant with all applicable legislation. Without limiting the following: (a) we have the right, at any time, to request the full Technical File associated with the Goods; and (b) all electrical/electronic products or toys or items of personnel protective equipment must be CE marked indelibly and at least 5mm in height. Where the size of the product is restrictive the marking may be on the packaging or instruction label. Electrical/electronic products must also contain the wheelie bin symbol. Failure to meet this requirement will result in rejection of your order.

This order form is governed by our Standard Terms and Conditions of Purchase and Data Addendum, found at www.brandaddition.com/supplier-tc or available on request.

Authorised by: (1) (2)

Any order in excess of £5,000 requires two signatures.