

Purchase Order



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Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Elliot Sampson
The Branding Lab
Unit 8E Maybrook Business Park
Maybrook Road
Minworth
Sutton Coldfield
B76 1AL
United Kingdom

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Purchase Order No. 23456-33689

Date 06/06/2022

Delivery date 07/06/2022 ** NO FAIL **

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Newchurch Eco Recycled Cotton 6.5oz Drawstring Rucksack Grey	100	1.05	105.00

Plain stock
Recycled Eco Cotton Drawstring 6.5oz
Bulk packed and delivered

Box Labels

Company: Fairport Engineering
Customer Reference: 23456
Product: Recycled drawstring bag
Quantity: 50
Box 1 of (please amend accordingly)
Premier Print and Promotions LTD

Origination	1	25.00	25.00
Carriage	1	11.00	11.00

Total 141.00

Our Reference

Please note our PO number: "23456-33689", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date