



# Purchase Order

Bagco Ltd  
Bullhouse Mill  
Lee Lane  
Millhouse Green  
Sheffield  
South Yorkshire  
S36 9NN  
VAT Number: 799797712

**Purchase Order Number**  
PO-1012

**Purchase Order Date**  
25 May 2022

**Delivery Date**  
16 Jun 2022

**Account Number**  
BAG001

**Reference**  
Volta Notebooks

**VAT Number**  
353552207

Project Agency Ltd T/A  
Project Merchandise  
161 Riverside Close  
London  
E5 9ST

Description	Quantity	Unit Price	VAT	Amount GBP
Broadstairs A5 Kraft Paper Notebook				
Colour: Black				
Material: Kraft paper cover, recycled paper (70 gsm)				
Size: A5	150.00	1.10	20%	165.00
Printed 1 colour to the centre				
Artwork: Volta Trucks				
PMS White				
Lead time: 2/3 weeks from proof approval				
Printing	150.00	0.35	20%	52.50
Set-Up	1.00	25.00	20%	25.00
Delivery	1.00	23.00	20%	23.00
			Subtotal	265.50
			Total VAT 20%	53.10
			<b>TOTAL GBP</b>	<b>318.60</b>

By accepting this order you agreed to our current standard terms and conditions for supply of goods and services, available on request.

## Delivery Details

**Delivery Address**  
Volta Trucks Ltd  
Regus - Winnersh Triangle  
Wharfedale Road, Building  
220  
Wokingham  
RG41 5TP

**Attention**  
Neil Williams  
  
**Telephone**

**Delivery Instructions**