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#### Supplier Address

Alice Plummer  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Louise Anderson  
SSE plc - Inveralmond  
Inveralmond House  
200 Dunkeld Road  
PERTH  
Perthshire  
PH1 3AQ  
United Kingdom

## Purchase Order

**Purchase Order No.** 34276-36483  
**Date** 19/05/2022  
**Delivery Date** 09/06/2022

**Account Manager** Laura Nowicki  
**Telephone** +44-1670-719752  
**E-mail** laura@proad.co.uk

Dear Alice,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9222	<b>Broadstairs Eco A5 Kraft Paper Note Book.</b> Eco A5 Note Book Made From Recycled Kraft Paper Cover with Elastic Closure, Elastic Pen-Loop & Ribbon in Various Colours. Recycled Paper with 100 x Sheet of 70Gsm Pages. Blue Printed to front in white with SSEN Transmission logo	100	1.45	145.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	17.00	17.00
<b>Subtotal</b>				187.00
VAT 20%				37.40
<b>Total</b>				224.40



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 34276-36483

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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "34276-36483", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Laura Nowicki



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions