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#### Supplier Address

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United Kingdom

#### Delivery Address

annie swan  
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5 Aldermanbury Square  
LONDON  
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## Purchase Order

**Purchase Order No.** 34271-36478  
**Date** 19/05/2022  
**Delivery Date** 09/06/2022

**Account Manager** Laura Nowicki  
**Telephone** +44-1670-719752  
**E-mail** laura@proad.co.uk

Dear Alice,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9211-7	<b>Broadstairs A5 Kraft Paper Notebook Group.</b> 128g Kraft Paper Cover. 70gsm Recycled Paper. Available in Natural & Black, Natural & Navy Blue, Natural & Red, Natural & Green.  All black - one colour print (red 7427) to the cover of steptoe	100	1.45	145.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	17.00	17.00
<b>Subtotal</b>				187.00
VAT 20%				37.40
<b>Total</b>				224.40



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 34271-36478

Page 2/2

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "34271-36478", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Laura Nowicki



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Express Solutions



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