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Supplier Address

Alice Plummer
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Louise Anderson
SSE plc - Inveralmond
Inveralmond House
200 Dunkeld Road
PERTH
Perthshire
PH1 3AQ
United Kingdom

Purchase Order

Purchase Order No. 34266-36460
Date 17/05/2022
Delivery Date 09/06/2022

Account Manager Laura Nowicki
Telephone +44-1670-719752
E-mail laura@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9412	Eco-Natural Downswood A5 Cotton Note Book In Navy A5 Eco Note Book with Cover Made From 3oz Natural Cotton. Black Ribbon & Black Elastic Closure & Pen-Loop. 80 Lined Recycled 70gsm Cream Paper Pages. Colour Navy Printed to the front with SSEN logo in white to 1 position	100	1.50	150.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	15.00	15.00
Subtotal				190.00
VAT 20%				38.00
Total				228.00



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "34266-36460", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Laura Nowicki



Bespoke Design
Solutions



Corporate Schemes



Express Solutions



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