

PURCHASE ORDER

Name: Bagco Email: sarah@bag-co.co.uk

We would be grateful if you can confirm acceptance of this order. Delivery required(at the absolute latest) by:27/05/2022

To meet our Service Level agreement, we require:

- An order confirmation with detailed cost breakdown and a proof for approval within 24 hours of receipt of this order sent to me.
- Delivery details once the order has been despatched
- Your invoice must show the job order number otherwise it will be rejected for payment, which is not something we want to do!

Please deliver under plain cover and include the attached delivery note to:

Jessica Whitcombe
Leeds Trinity University
Brownberrie Lane
Horsforth
Leeds

Please send
Branded copy and
Invoice to

Allwag Promotions Ltd
Merchandise House
The Street
Hatfield Peverel
Essex
CM3 2DP

LS18 5HD

Date: 16/05/2022

Order Number: 92629

Allwag Code	Item Name	Qty	Branding Details	Variation
N9211-19/S011	Broadstairs A5 Eco Notebook	100	Full Colour	n/a

Supplier Unit Price: £2.080

Origination cost £25.00

Carriage Charge £17.00

Extra Charge £0.00

Extra Charge PI £0.00

As agreed with Email 16.5

Pantone refs: Full colour

Position: Front centre

Print Name: Centre for APPRENTICESHIPS, WORK-BASED LEARNING AND SKILLS at Leeds Trinity University

Product Size: A5

Product Colour: Black

Item Extras:

Should you have any queries, please contact us immediately before proceeding.