

PURCHASE ORDER

Ordered By:

Graham Butler
Branding Focus Ltd.
Club Admin 61
Pinewood Studios
Iver Heath, SL0 0NH
Phone: 01753 657 079

Delivery Details (to be sent under Plain Cover):

Company: Creative Laser Engraving
Contact: Carol Wedgbury
Address: Unit 55 Britannia Way
Britannia Enterprise Park
Lichfield
WS14 9UY

Please send all proofs and any order queries to Matt Richards, matt@brandingfocus.co.uk, 01753 657 078

Broadstairs Eco A5 Dark Notebook	Quantity	Branded Cost	Total Cost
N9224	550	£ 1.10	£ 605.00
Eco notebook with Kraft paper cover with elastic closure, elastic pen loop and ribbon in contrasting colours. FSC certified recycled paper with 100 sheets of 70gsm pages.		Set Up £	-
		Freight £	57.00
Branding: Plain Stock		Adjustments £	-
Quote 212589		Total £	662.00
BLACK TRIM			

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Order Total	£ 662.00
VAT @ 20%	£ 132.40
Total	£ 794.40

Branding Focus Ltd | Club Admin 61 | Pinewood Studios | Iver Heath | SL0 0NH

Registered Address: 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS

Registered in England & Wales, Registration No. 09121588 - VAT Registration No. 191301044

1. Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
2. Please provide a digital proof or otherwise where stated prior to proceeding to full production.
3. Please notify immediately of any deadline, stock, production, artwork issues.
4. Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
5. Please send all invoices electronically to accounts@brandingfocus.co.uk quoting the PO number.

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