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solutions@proad.co.uk  
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#### Supplier Address

Alice Plummer  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Annie Swan  
Steptoe & Johnson UK LLP  
5 Aldermanbury Square  
LONDON  
EC2V 7HR  
United Kingdom

## Purchase Order

**Purchase Order No.** 34125-36270  
**Date** 29/03/2022  
**Delivery Date** 20/04/2022

**Account Manager** Laura Nowicki  
**Telephone** +44-1670-719752  
**E-mail** laura@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B7685	<b>Faversham Rpet Recycled Laptop Backpack Rucksack In Black.</b> Sturdy Laptop Backpack Rucksack (For Screens Up to 15.4 Inch Size) Made From Reach Compliant 300X300d rPet Includes Zip Front & Main Compartments with Padded Section for Storing Device, Organizer Section in Front Zip Pocket, Earphones Outlet, Adjustable Padded Shoulder Straps & Curve Rubber Handle. Minimum Quantities Apply.  One colour print of steptoe logo (7427)	100	14.50	1,450.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	30.00	30.00
<b>Subtotal</b>				1,505.00
VAT 20%				301.00
<b>Total</b>				1,806.00



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 34125-36270

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Reference

Please note our PO number: "34125-36270", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Laura Nowicki



Bespoke Design  
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Corporate Schemes



Express Solutions



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