

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Ryan Dutton
Split Delivery - Academia Ltd & W2 (Belfast)
Please see the address details in the Carriage
Section
United Kingdom

Purchase Order

Purchase Order No. 26498-40672
Date 22/03/2022
Delivery date 04/04/2022

Account Manager Emma De Watteville
E-mail emma@roantree.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
N9211-22	A5 Kraft Notebook in Natural & Blue Eco notebook with Kraft paper cover and elastic closure. Containing 100 sheets of 70gsm recycled paper. Elastic pen loop and ribbon page marker in various colours. 100 sheets of 70gsm recycled paper.	200	£ 1.45	£ 290.00
	Branding: Printed 1 Colour in PMS 286c Bottom Left Front Cover Position			
Origination	Origination	1	£ 25.00	£ 25.00
Carriage	Split Delivery - 100 Notebooks	1	£ 17.00	£ 17.00
	Carriage to 1 UK Mainland Address FAO - Ryan Dutton Academia Ltd Unit 1 Progression Centre Mark Road Hemel Hempstead Industrial Estate Hertfordshire HP2 7DW			
	Split Delivery - 100 Notebooks	1	£ 77.00	£ 77.00
Carriage	Carriage to 1 NI - Belfast Address			
	NO FAIL - No later than the 5th April			

Roantree Incentive Marketing

5 Lancaster Court, Coronation Road, High Wycombe, Buckinghamshire, HP12 3TD

T: 0844 225 0470 | E: sales@roantree.co.uk | web: www.roantree.co.uk

Registered in England & Wales, Registration No. 4215475 VAT Reg. No. 642 2557 47

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
	FAO - Ryan Dutton - Academia W5 The Odyssey, 2 Queens Quay, Belfast, County Antrim BT3 9QQ			

Total £ 409.00

Reference	Please note our PO number: "26498-40672", and quote it on your invoices. Failure to do this could well result in delayed payment.
Delivery Date	Please advise us if our requested delivery date changes. Please ensure any changes (including early delivery) are agreed with Roantree in advance.
POD	Please ensure we receive a POD for all deliveries. This is required before any invoices will be paid.
File Copy	Please provide a file copy to Roantree of all items produced.
Quantity	Please ensure there are no under's or over's unless agreed with Roantree.