



BAGCO LIMITED
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT
United Kingdom

Date: 11 March 2022
Date Required By: 25 April 2022
Purchase Order No: 6000440 / PO36751
Job title: Tote Bags

Product Ref	Product Description	Colours	Qty	Unit Price	Cost
B9825	Seabrook Eco 5oz Recycled Cotton Tote. Full colour transfer printed, 1 side. Navy Blue.		100	1.86	186.00

As per quote 210687. Hopefully stock is due in on time!!

**PLEASE SEND PROOF AND ORDER
ACKNOWLEDGEMENT FOR THIS ORDER**

Setup	25.00
Carriage	10.00
Total	221.00

Delivery Address

Michael Thwaites
Redcot
Reigate Road
Dorking
RH4 1QF
Tel: - 01787 282777

Important Note

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required. Please send proof and anticipated delivery date assuming the proof is approved within 24 hour

Ordered by:

Nikki Reeve
Insignia Ltd

Address: Insignia Ltd, 31 Arterberry Road, London SW20 8AG
Tel: 0345 200 4049 Email: info@insigniauk.com
www.insigniauk.com



Michael Thwaites
Redcot
Reigate Road
Dorking
RH4 1QF

Contact Tel No: 01787 282777

DELIVERY NOTE

Our Ref	Despatch Date	Delivery Ref	Carrier	No Parcels	Job Title	Customer Order No
PO36751		M103067			Tote Bags	Michael Thwaites

Please receive:

Qty	Product Details
100	Ref No:- B9825. Description:- Seabrook Eco 5oz Recycled Cotton Tote. Full colour transfer printed, 1 side. Navy Blue.

Address: Insignia Ltd, 31 Arterberry Road, London SW20 8AG
Tel: 0345 200 4049 Email: info@insigniauk.com
www.insigniauk.com