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Supplier Address

Alice Plummer
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Sharon Wilkinson
SSE - Glasgow
1 Waterloo Street
GLASGOW
G2 6AY
United Kingdom

Purchase Order

Purchase Order No. 34095-36223
Date 18/03/2022
Delivery Date 08/04/2022

Account Manager Sharron Evans
Telephone +44-1670-719746
E-mail Sharron@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9212	Broadstairs A5 Kraft Paper Notebook Group. 128g Kraft Paper Cover. 70gsm Recycled Paper. Colour Natural & Navy Blue Printed in blue 288 to the cover with sse logo and Energy Portfolio management	200	1.45	290.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	27.00	27.00
Subtotal				342.00
VAT 20%				68.40
Total				410.40



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



Purchase Order No. 34095-36223

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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "34095-36223", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Sharron Evans



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