

Purchase Order

Premier.

promotional-gifts.com

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Paul Adams
Hochiki Europe (UK) Ltd
Grosvenor Road
Gillingham Business Park
Gillingham
ME8 0SA
United Kingdom

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Purchase Order No. 22631-32183

Date 16/03/2022

Delivery date 29/03/2022

Order Administrator

Bryony Gildersleeves

E-mail

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Broadstairs' A5 Kraft Paper Notebook - Black	100	1.45	145.00

Printed 1 colour (white) to front as per Hochiki Notebook
Eco A5 Note Book Made From Recycled Kraft Paper Cover with Elastic Closure, Elastic
Pen-Loop & Ribbon in Various Colours.
Recycled Paper with 100 x Sheet of 70Gsm Pages
Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Hochiki Europe (UK) Ltd
Customer Reference: Paul Adams
Product: Broadstairs' A5 Kraft Paper Notebook - Black
Quantity: 100
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

Origination	1	25.00	25.00
Carriage	1	17.00	17.00

Total 187.00

Our Reference

Please note our PO number: "22631-32183", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date