

## PURCHASE ORDER

Name: Bagco Email: sales@bag-co.co.uk

We would be grateful if you can confirm acceptance of this order. Delivery required(at the absolute latest) by:16/03/2022

To meet our Service Level agreement, we require:

- An order confirmation with detailed cost breakdown and a proof for approval within 24 hours of receipt of this order sent to me.
- Delivery details once the order has been despatched
- Your invoice must show the job order number otherwise it will be rejected for payment, which is not something we want to do!

Please deliver under plain cover and include the attached delivery note to:

Stacey Morfoot  
Durham University  
Department of Computer Science Mathematical Sciences  
Computer Science Building  
Stockton Road  
Durham  
DH1 3LE

Please send  
Branded copy and  
Invoice to

Allwag Promotions Ltd  
Merchandise House  
The Street  
Hatfield Peverel  
Essex  
CM3 2DP

Date: 28/02/2022

Order Number: 90525

Allwag Code	Item Name	Qty	Branding Details	Variation
N9351/S011	Lamberhurst Eco Recycled A5 Notebook	300	1 Colour	n/a

1 colour white to front. Must be boxed, can't take pallets

Supplier Unit Price: £1.990

Origination cost £25.00

Carriage Charge £37.00

Extra Charge £0.00

Extra Charge PI £0.00

As agreed with email 209047 14/02

Pantone refs: White

Position: Front of Notebook

Print Name: Durham University Notebook Computer Sciences Miscada

Product Size:

Product Colour: Black

Item Extras:

Should you have any queries, please contact us immediately before proceeding.