

# Purchase Order

# Premier.

promotional-gifts.com

## Supplier Address

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Juliet Wall  
Lyreco (PP)  
Deer Park Court  
Donnington Wood  
Telford  
TF2 7NB  
United Kingdom

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**Purchase Order No.** 22381-31759

**Date** 21/02/2022

**Delivery date** 07/03/2022

**Order Administrator**

Emma-Jade Hodge

**E-mail**

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Recycled Bethersden Business Backpack Rucksack In Black-Black.	20	10.30	206.00

Transfer (Medium) 1 Position as per Pegasus artwork.  
Quality Business Backpack Rucksack Made From Rpet Fabric Recycled Plastic Bottles  
Supplied with Laptop Sleeve & Organizer Section. Access to Main Compartment is Set  
Towards the Back of the Bag to Help Deter Thieves.  
Bulk packed and delivered.

Pantone refs White / red: 1945

Please send a PDF proof for approval ASAP.

Box labels:

Company: Lyreco  
Customer Reference: Pegasus  
Product: Recycled Bethersden Business Backpack Rucksack In Black-Black.

Quantity: 20

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

Carriage

1 25.00 25.00

1 10.00 10.00

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
<b>Barham Wellie Boot Bag In Black.</b>	50	5.45	272.50

Transfer (Large) 1 Position as per Pegasus artwor.

REACH Compliant 600D Polyester. Features Mesh Ventilation, Name Card Holder & a Carry Handle.

Bulk packed and delivered.

Pantone refs White / red: 1945

Please send a PDF proof for approval ASAP.

Box labels:

Company: Lyreco

Customer Reference: Pegasus

Product: Barham Wellie Boot Bag In Black.

Quantity: 50

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

1 25.00 25.00

Carriage 1 13.00 13.00

**Langdon' Zipped A4 Rpet Folder Black**

Full colour digital print to 1 position as per Pegasus artwork.

Zipped A4 Conference portfolio made from 420d rPET fabric (recycled plastic bottles).

Supplied with Card holder, elasticated USB holder, pen loop and 20pp recycled paper notepad.

Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Lyreco

Customer Reference: Pegasus

Product: Langdon' Zipped A4 Rpet Folder Black

Quantity: 50

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

1 25.00 25.00

Carriage 1 17.00 17.00

**Total 896.00**

Our Reference

Please note our PO number: "22381-31759", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date