

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Petrina Page  
Homecare Association  
Sutton Business Centre  
Restmor Way  
Wallington  
SM6 7AH  
United Kingdom

**Purchase Order No.** 26612-92832

**Date** 17/02/2022

**Delivery Date** 08/03/2022 \*\* NO FAIL \*\*

**Account Manager**

Kane Oram

**E-mail**

kaneoram@sourcing.co.uk

**PLEASE SUPPLY THE FOLLOWING GOODS AND SERVICES:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9157	<b>Aylesham 8oz Tote Bag</b> Cotton 8oz 225gsm Tote Shopper Bag with a gusset and cotton webbing handles.  Dimensions: 40cm x 35cm x 9cm Weight: 135g Print Details: 4 colour print to one side / 2 colour print to the other side Print Area: 22cm x 21cm  Lead Time: Approximately 3 weeks from receipt of order and artwork approval.	250	£ 3.45	£ 862.50
Origination	Origination	1	£ 150.00	£ 150.00
Carriage	Carriage	1	£ 18.00	£ 18.00
<b>Subtotal</b>				£ 1,030.50
VAT 20%				£ 206.10
<b>Total</b>				£ 1,236.60

**Please note our PO number: "26612-92832", and quote it on your invoices.**

**Failure to do this could well result in delayed payment.**

**TST PURCHASE ORDER TERMS:** All deliveries are to be made using Delivery Notes supplied by The Sourcing Team. A signed copy of the delivery POD is required within 48 hours to tstproduction@sourcing.co.uk

**UNDERS & OVERS:** We must be supplied with the exact order quantity specified. Overs will not be paid for unless agreed in writing by The Sourcing Team & Unders are not acceptable.

**TERMS & CONDITIONS:** All orders are based on The Sourcing Team Terms & Conditions of Purchase please request a copy from tstproduction@sourcing.co.uk

**FILE SAMPLES:** Where file samples are requested this does form part of the contract and payment may be withheld if requested samples are not supplied.

**INVOICING:** Invoices to be sent to invoices@sourcing.co.uk only. All invoices must specify TST Order No. & TST Order Contact. Invoices that do not contain this information will be rejected and returned for correct completion. Finance can be contact directly on +44 (0) 20 8666 0784.

**TIME IS OF THE ESSENCE:** Dates specified are critical and must be adhered to - time is of the essence on all orders.

**PDF PROOF:** Please supply emailed PDF proof within 24 hours (unless otherwise stated) sent directly to the account manager for approval

VAT No: 676395092 Reg in England No: 3199616