



4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT  
United Kingdom

**Supplier Address**

Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
WESTERHAM, Kent TN16 1BT  
Fax: 01959563034  
Tel: 01959560500

**Shipping Address**

Daniel Simpson  
University of Surrey  
International Study Centre  
1st Floor  
Philip Marchant Building  
Guildford  
Surrey GU2 7XH  
United Kingdom  
Tel: 0114 399 6812  
Email: EBrett@studygroup.com  
Ref:

**Purchase Order Number:** 2460511L1/DM-1249343

**Order Date:** 15 February 2022

**Vendor ID:** DM4915

**Questions Call:** Dawn Lees

**Phone:** 0161 850 3467

**Fax:**

**Email:** dlees@4imprint.com

Item			Leybourne Cotton Tote Bag - Natural		Colours (base,trim): Natural, Natural	
Quantity	Item #	Description	Unit £	Cost £		
100	B8809	Leybourne Cotton Tote Bag - Natural	0.6800	68.00		
1	Set-Up Charge	Repeat Screen Charge	17.0000	17.00		
				85.00		

Must Ship By

n/a

If order received by

n/a

Per agreement with

n/a

Carrier, service

See below

Supplier Instructions

Repeat 264510

Artwork Instructions

Product Colour (Base, Trim): Natural, Natural

Branding Location: One Side

Branding Colours: Pantone 281C Blue

Special Instructions :1 col print to 1 siderepeat of 2260753 / 233805810 business days from art approval

**Shipment Details**

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address As Above	100	n/a	DPD Standard Service	01 March 2022



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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.