

Purchase Order

Premier.

promotional-gifts.com

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Silvia Atanasova
Gainsight
Floor 5
38 Cursitor Street
Chancery Lane
London
WC2A 1EN
United Kingdom

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Purchase Order No. 22227-31593

Date 08/02/2022

Delivery date 24/02/2022

Order Administrator

E-mail

Emma-Jade Hodge

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

| Product Description | Quantity | Unit price | Subtotal |
|---|----------|------------|----------|
| Recycled Seabrook 5oz Recycled Cotton Tote Bag in Black | 200 | 0.89 | 178.00 |

Printed 1 colour (white) to 1 side as per GGGG artwork.
Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Gainsight
FAO: Silvia Atanasova
Product: Bags
Quantity: 200
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

| | | | |
|-------------|---|-------|-------|
| Origination | 1 | 25.00 | 25.00 |
| Carriage | 1 | 10.00 | 10.00 |

Total 213.00

Our Reference

Please note our PO number: "22227-31593", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date