

PURCHASE ORDER

Order No: PP201812
Date: 20th. December 2021



BAGCO LTD

ORDERED BY Nick Scott

QTY	DESCRIPTION	UNIT COST	TOTAL
250	BROADSTAIRS A5 KRAFT PAPER NOTEBOOK Recycled kraft paper cover with elastic closure, elastic pen loop & ribbon, recycled paper 100 pages of 70gsm pages	£1.73	£432.50
1	Origination	£25.00	£25.00
1	Delivery	£31.00	£31.00
	LOGO = WOODFORD GREEN PREP SCHOOL		
	*** SEND DIRECT TO OUR CUSTOMER UNDER PLAIN COVER ***	Sub-Total	£488.50
	Please use Delivery Note sent with this order when sending out the completed order	VAT @ 20%	£97.70
	DELIVERY DATE REQUIRED = with our customer for W/C 10-01-22 Or sooner if possible	Total Order	£586.20

DELIVERY ADDRESS (Plain Cover)

Attn: DENISE TAYLOR

WOODFORD GREEN PREP SCHOOL
GLENGALL ROAD
ESSEX
IG8 0BZ

Nick Scott - Director
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