

Purchase Order

Premier.

promotional-gifts.com

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Margherita Balletta
SC Johnson Professional Ltd (PP)
Denby Hall Way
Denby
DE5 8JZ
United Kingdom

Page

1/1

Purchase Order No. 21794-30800

Date 18/11/2021

Delivery date 03/12/2021

Order Administrator

Bryony Gildersleeves

E-mail

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Broadstairs' A5 Kraft Paper Notebook Black	250	1.63	407.50

Printed 2 colours (white and 1795c) as per SC Johnson artwork. Eco A5 notebook made from Recycled Kraft paper cover with elastic closure, elastic pen loop and ribbon in various colours. Recycled paper with 100 sheets of 70gsm pages. Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: SC Johnson Professional Ltd
Customer Reference: Margherita Balletta
Product: Broadstairs' A5 Kraft Paper Notebook Black
Quantity: 250
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

Origination	1	50.00	50.00
Carriage	1	31.00	31.00

Total 488.50

Our Reference

Please note our PO number: "21794-30800", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date