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## Purchase Order

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Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
<b>9693</b>	01/11/2021	8252		17/11/2021

Product	Description	Quantity	Unit	Price
B9824	<p>Seabrook Eco 5oz Recycled Cotton Tote</p> <p>Total quantity split across two colours: 250 x Navy 250 x Purple</p> <p>one colour print to one position</p> <p>Job Title: University of Plymouth design - as per artwork</p> <p>Print Colour(s): White</p> <p>Please supply proof for approval</p>	500	£0.888 / Each	£444.00

Any alteration to prices (including carriage) shown above must be notified to us immediately and agreed in writing before delivery. Failure to do so may result in delays in payment of invoices and/or the return of goods. All artwork proofs to be emailed to [c.white@formkraft.co.uk](mailto:c.white@formkraft.co.uk). We accept a tolerance up to +/- 10% of the quantity ordered, however we must be notified in writing of the exact quantity prior to delivery. You are not permitted to keep any samples (other than job bag samples) from this order for use in your sample room. Plain packaging must be used for all deliveries. Goods must be booked in prior to delivery by calling the Operations team on 0114 275 4646. You must notify us immediately of any delays in delivery. We will not accept any goods that do not conform exactly to the agreed specification. Tail lift vehicles are required for pallet deliveries into our warehouse. Formkraft Ltd T's & C's apply and are available at [www.formkraft.co.uk/terms/Terms-Conditions.pdf](http://www.formkraft.co.uk/terms/Terms-Conditions.pdf)

Delivery Address

Sarah Masey  
Plymouth University Students' Union  
Drake Circus  
Plymouth  
PL4 8AA United Kingdom

Order Value £444.00

Courtney White