

PURCHASE ORDER

Ordered By:

Matt Richards
Branding Focus Ltd. (Club Admin 61)
Pinewood Studios
Pinewood Road, Iver Heath
SLO ONH
Phone: 01753 657 078

Delivery Details (to be sent under Plain Cover):

Company: Matt Richards
Contact: Branding Focus Ltd. (Club Admin 61)
Address: Pinewood Studios
Pinewood Road, Iver Heath
SLO ONH
Phone: 01753 657 078

Please send all proofs and any order queries to Matt Richards, matt@brandingfocus.co.uk, 01753 657 078

	Quantity	Branded Cost	Total Cost
Leybourne Eco 5oz Cotton Tote Shopper	100	£ 1.61	£ 161.00
0			
Environmentally Eco friendly 5oz (140gsm) Cotton Shopper unbleached Tote bag with long handles.		Set Up	£ 25.00
Branding: White bag with full colour digital print		Freight	£ 15.00
0		Adjustments	£ -
		Total	£ 201.00

	Quantity	Branded Cost	Total Cost
Dartford A5 Zipround	200	£ 2.60	£ 520.00
0			
A5 zipped folder made from lightly grained REACH compliant PVC. USB holder, pen loop and 20 page recycled lined paper notepad included.		Set Up	£ 25.00
Branding: Embossed logo to one position		Freight	£ 31.00
0		Adjustments	£ -
		Total	£ 576.00

Please Note: Products produced with this Logo MUST NOT be used for samples (damaged or complete) or in images of, unless explicitly authorised by Branding Focus	Order Total	£ 777.00
	VAT @ 20%	£ 155.40
	Total	£ 932.40

Branding Focus Ltd.

Pinewood Studios, Pinewood Road, Iver Heath, Buckinghamshire, SLO ONH

Registered in England & Wales, Registration No. 09121588 - 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS - VAT Registration No. 191301044

1. Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
2. Please provide a digital proof or otherwise where stated prior to proceeding to full production.
3. Please notify immediately of any deadline, stock, production, artwork issues.
4. Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
5. Please send all invoices electronically to accounts@brandingfocus.co.uk quoting the PO number.

Full Terms and Conditions available at <https://brandingfocus.co.uk/p/legal>