



HALO Recognition
Fina House
Unit 7, The Business Centre
Molly Millars Lane
Wokingham
Berkshire
RG41 2QZ

Purchase Order

PO: MCFW5401
2021-10-20
DELIVERY DATE: 4/11
FAO: Natasha Cooper

To: BagCo, Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT

OUR REF	MAKE	MODEL NUMBER	QTY	PRICE EX VAT	TOTAL EX VAT
Journals as per quote 203150					
N9211 Kraft Notebook with black elastic Debossed logo to front	Bagco	N9211	100	1.65	165.00
Setup			1	45.00	45.00
				TOTAL GOODS	210.00
				CARRIAGE	17.00
				VAT	45.40
				TOTAL	272.40

Please immediately contact Purchasing on 0118 936 7420 or email
teresa.fradley@halo.com if there are any issues with this order.

Please remember to always quote our purchase order number as shown above, on
all Delivery Dockets, Advice Notes and Invoices. Failure to do so may result in
deliveries being refused and Invoices being returned.

Please send your invoice to the address as shown above.

QMF 152 v1 16.03.18

VAT NUMBER: 803 3691 44 Longservice.com Ltd trading as HALO Recognition