

# Purchase Order

# Premier.

promotional-gifts.com

## Supplier Address

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Reece Davenport  
Direct Trade Bags Ltd  
Unit 13 Crown Business Park  
Station Road  
Old Dalby  
Melton Mowbray  
LE14 3NQ  
United Kingdom

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Purchase Order No. 21553-30401

Date 20/10/2021

Delivery date **22/10/2021 \*\* NO FAIL \*\***

Order Administrator  
E-mail

Emma-Jade Hodge  
emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Cranbrook 10oz Cotton Canvas Shopper Tote Bag - Natural	500	1.50	750.00

PLAIN STOCK ONLY.

Durable Canvas Tote Shopper Tote Bag, Ideal for Shows & Exhibitions. Made From All Natural Eco Friendly 10oz Cotton Canvas with Side Pocket & Cotton Webbing Handles. Bulk packed and delivered to Direct Trade Bags to print

Please send a PDF proof ASAP for approval.

Box Labels:

Company: Direct Trade Bags

Customer Reference: Fred Olsen Plain Stock Bags - FOR TRANSFER PRINT

Product: Cranbrook Bags

Quantity: 500

Box 1 of (Please amend accordingly)

Premier Print and Promotions LTD

Carriage	1	42.00	42.00
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**Total 792.00**

Our Reference

Please note our PO number: "21553-30401", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

## BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date