

#### Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Sukhpreet Boora  
SIG Distribution Limited  
Harding Way  
St Ives  
Cambridgeshire  
PE27 3YJ  
United Kingdom

## Purchase Order

**Purchase Order No.** 58785-53375

**Date** 12/10/2021

**Delivery Date** 02/11/2021

**Account Manager** Jasmine Grice

**E-mail** [jasmine@mphenterprises.co.uk](mailto:jasmine@mphenterprises.co.uk)

Dear Nigel,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1327	<b>Dartford A4 Zip Ring Binder In Black.</b> A4 Zipped Ring Binder folder made from lightly grained REACH compliant PVC. USB holder, 4 ring binder with 25mm O rings, pen loop and 20 page recycled lined paper notepad included.  Colour: Black.  With a 2 colour print to 1 position.  Lead time approximately 10-15 working days from artwork approval.	250	7.43	1,857.50
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	70.00	70.00
<b>Subtotal</b>				1,952.50
VAT 20%				390.50
<b>Total</b>				<b>2,343.00</b>

**Reference** Please note our PO number: "58785-53375", and quote it on your invoices.

**Failure to do this could well result in delayed payment.**

**Orders#** Our Order Number must be stated on all invoices, otherwise payment will be delayed.

**Delivery#** All deliveries must be sent out UNDER PLAIN COVER and be accompanied by a PLAIN COVER DELIVERY NOTE.

For deliveries direct to MPH Enterprises (Only), Follow Delivery/Packaging Instructions state in the Goods-in Specification document (Attached to the Email).

Early Dispatches/deliveries must be communicated via email.

**Under & Overs#** We Accept 0% under/overs