

VAT Registration Number: GB125425534
Registered Office: Brand Addition Limited
Broadway
Trafford Wharf Road
Manchester M17 1DD - United Kingdom
Registered Number: 2083209
WEEE Registration Number WEE/FK0220XS/PRO

Order Date: 13-Oct-2021
Issued By: Manchester - Trafford Wharf Rd
Shipping from: United Kingdom
Reach Destination By: 30-Oct-2021
Account Rep: Sam Taylor
Administrator: Laura George
Telephone: 01617860
Email: Laura.George@brandaddition.com

Supplier Address

Ref. 4915

Shipping Address

Bagco Limited (Booth Bros)
Unit 3
Churchill Court
Hortons Way
WESTERHAM
TN16 1BT
United Kingdom

Tel: 01959 560 500

LAURA George
-Brand Addition / BT
Goods In
Elevator Road
Trafford Park
Lancashire
M17 1BR
MANCHESTER
United Kingdom

Ln#	Quantity	Item #	Description	Unit Cost	Cost
1	500	*OP216	Openreach White logo Drawstring bag	0.6800	340.00
			Supplier Product Code		
			Country of Origin China		
			Weight (g) 8.00		
			Intrastat Code 42023900		
			Quote Ref: 168046		
			Eynsford Drawstring Bag White		
			Screen printed in one colour purple with the Openreach logo		
			Compliance Requirement: Please ensure you place a sticker with Brand Addition's details to tag on the inner of the bag.		
			Stickers to be posted to you.		
			Quantity: 500		
			As per previous order: 4906300		
			Please provide a copy of the artwork for approval before sending to production.		
			Please can we ensure that the strapline 'connecting you to your network' is removed from the artwork.		
			Please attach a copy of the delivery note to the shipped goods.		
			Please notify the warehouse of the delivery if the goods are palletised or are packed in 20 or more boxes, writing to GoodsIn@BrandAddition.com. Please note that the booking in email must contain the Brand Addition PO number, along with the details of consignment being delivered.		
			Should the quantity of items dispatched differ from the quantity in the order and order acknowledgement, please notify us as soon as possible.		
			All goods should be delivered to our Trafford Warehouse and should be clearly labelled as per below:		
			PO Number: (As above)		
			BA Part Code: *OP216		
			Product Description: Openreach White logo Drawstring bag		
			Carton Qty: No of items in each carton		
			Product Batch Number: Your ref		
			Carton Number: 1 of ..., 2 of ..., etc.		
	1	Carriage	Carriage	26.0000	26.00
500		PRINT	Print Charge	0.2400	120.00
1		Set	Set Up Charge	17.0000	17.00
				Total:	GBP 503.00

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TO ENSURE PROMPT PAYMENT, PLEASE ENSURE ALL INVOICES ARE E-MAILED TO

[PAYMENTS@BRANDADDITION.COM] All invoices must be received within 2 days of delivery and must agree to this order.

1. The Brand Addition Purchase Order number must be clearly displayed on the outer packaging of all goods.
2. If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
3. All deliveries of 1 pallet or more must be pre-booked; Parcel numbers in excess of 20 will constitute a pallet. Deliveries below 20 cartons do not need to be pre-booked. All consignments must have a delivery note attached. Each carton be clearly marked up with a PO Number and unit of measure.
4. To book a delivery in for pallet/ pallets please e-mail goodsin@brandaddition.com
5. A handling fee of £100.00 per pallet or for every 20 parcels if not palletised, will be levied on deliveries which are not pre-booked.
6. Where repacking is required due to inadequate, unsuitable or damaged packaging we will charge £30.00 per hour per person labour, plus materials.
7. Any variation (either over or under) from the quantities on this order form will be accepted or rejected by us in accordance with our Standard Terms and Conditions of Purchase.
8. We shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
9. This order and its subject matter are confidential and shall not be disclosed or used for any purpose except that authorised by us in writing.
10. The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
11. Unless expressly agreed in writing to the contrary, payment will be made within 60 days of the invoice date.
12. It is your responsibility to ensure that the Goods are fully compliant with all applicable legislation. Without limiting the following: (a) we have the right, at any time, to request the full Technical File associated with the Goods; and (b) all electrical/electronic products or toys or items of personnel protective equipment must be CE marked indelibly and at least 5mm in height. Where the size of the product is restrictive the marking may be on the packaging or instruction label. Electrical/electronic products must also contain the wheelie bin symbol. Failure to meet this requirement will result in rejection of your order.

This order form is governed by our Standard Terms and Conditions of Purchase and Data Addendum, found at www.brandaddition.com/supplier-tc or available on request.

Authorised by: (1) (2)

Any order in excess of £5,000 requires two signatures.