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#### Supplier Address

Alice Plummer  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Justine Easten  
Newcastle University - Civil Engineering  
School of Civil Engineering & Geosciences  
Cassie Building, Claremont Rd  
NEWCASTLE UPON TYNE  
NE1 7RU  
United Kingdom

## Purchase Order

**Purchase Order No.** 33601-35478

**Date** 26/08/2021

**Delivery Date** 09/09/2021 \*\* NO FAIL \*\*

**Account Manager** Beverley Scott  
**Telephone** +44-1670-719749  
**E-mail** beverley.scott@proad.co.uk

Dear Alice,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B5752r	<b>Halstead Backpack Rucksack In Navy Blue.</b> REACH Compliant 600D Polyester. Features Zip Front Pocket & Two Zip Compartments. Screen printed in white to 1 position with Newcastle Uni crest and Summer Challenge 2021 in Clavert font	50	4.95	247.50
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	12.00	12.00
<b>Subtotal</b>				284.50
VAT 20%				56.90
<b>Total</b>				341.40



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 33601-35478

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Reference

Please note our PO number: "33601-35478", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Beverley Scott



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions