

#### Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Leanna Giles  
MPH Enterprises LTD  
Units 1 & 2  
Newhold Industrial Estate  
Garforth  
Leeds  
LS25 2LD  
United Kingdom

## Purchase Order

**Purchase Order No.** 58574-52886

**Date** 11/08/2021

**Delivery Date** 31/08/2021

**Account Manager** Joe Hewison

**E-mail** [joe@mphenterprises.co.uk](mailto:joe@mphenterprises.co.uk)

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9211	<b>Broadstairs A5 Kraft Paper Notebook In Natural &amp; Black.</b> 128g Kraft Paper Cover. 70gsm Recycled Paper. Other Colours Available.  Digital Print to 1 position.  Lead time approximately 2 weeks from artwork approval.	1075	1.80	1,935.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	115.00	115.00
<b>Subtotal</b>				2,075.00
VAT 20%				415.00
<b>Total</b>				<b>2,490.00</b>

**Reference** Please note our PO number: "58574-52886", and quote it on your invoices.  
**Failure to do this could well result in delayed payment.**

**Orders#** Our Order Number must be stated on all invoices, otherwise payment will be delayed.

**Delivery#** All deliveries must be sent out UNDER PLAIN COVER and be accompanied by a PLAIN COVER DELIVERY NOTE.

For deliveries direct to MPH Enterprises (Only), Follow Delivery/Packaging Instructions state in the Goods-in Specification document (Attached to the Email).

Early Dispatches/deliveries must be communicated via email.

**Under & Overs#** We Accept 0% under/overs