

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill  
Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Sophie  
C-Pro Direct  
7A Enterprise Way  
Edenbridge  
Kent  
TN8 6HF  
United Kingdom

## Purchase Order

**Purchase Order No.** 4789-6537  
**Date** 28/07/2021  
**Delivery Date** 28/07/2021

**Account Manager** Ann Gott  
**E-mail** ann@buypromoproducts.co.uk

Dear Nigel,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1321	<b>Dartford A4 PVC Conference Folder</b> Budget imitation leather A4 folder made from lightly grained REACH compliant PVC. C w USB holder & 20 page recycled paper notepad.	750	4.04	3,030.00
Origination	Origination	2	25.00	50.00
papbagco	Carriage	1	148.00	148.00
<b>Subtotal</b>				3,228.00
VAT 20%				645.60
<b>Total</b>				3,873.60

**Reference** Please note our PO number: "4789-6537", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

**Post Address** 2 Saint James Court, Sandiacre  
Nottingham, NG10 5NR  
**Website** www.buypromoproducts.co.uk  
**Registration No** 10179932  
**VAT No** 241 0950 38

*from the experts!*