





Sample

PO#9552

Date: 26/06/2021

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# SUPPLIER Bagco Limited

Unit 3 Churchill Court Westerham Kent TN16 1BT

**Phone:** 01959 560500 **Orders:** sales@bag-co.co.uk

### **BILL TO**

#### **Complete Merchandise Ltd**

29 Woolmer Way Bordon, Hampshire GU35 9QE 01420 478866

#### PLEASE EMAIL INVOICE TO:

info@completemerchandise.co.uk

#### **SHIP TO**

Jeremiah Bavington Mackenzie Stuart Group No.1 Whitehall Riverside Whitehall Road Leeds LS1 4BN

United Kingdom

### **DISTRIBUTOR INFORMATION FOR ORDER QUESTIONS**

#### **Complete Merchandise Ltd**

Tirath Singh 29 Woolmer Way

Bordon, Hampshire GU35 9QE

Name: Tirath Singh
Phone: +441420478866

Email: tirath@completemerchandise.co.uk

#### **SHIPPING DETAILS**

Method: Account #: Ship Date:

In-Hands Date: 30/06/2021

ITEM #	DESCRIPTION	DETAILS	QUANTITY	UNIT PRICE	TOTAL
B1321	Dartford A4 Conference Folder	Black	50	£6.00	£300.00
	^ ARTWORK: Mackenzie Stuart logo		1	£0.00	£0.00
	^ Blind embossed		1	£0.00	£0.00

 Subtotal:
 £300.00

 Sales Tax:
 £60.00

 Order Total:
 £360.00

### **TERMS & CONDITIONS**

# Labels, Delivery Notes, Packing Slips

All goods must be sent out under plain cover. There must be no mention of your company or our company name whatsoever.

# **Tracking Details**

Please send tracking number once goods have been dispatched.

# Pre-production Samples/Hard Copy for approval

These will need to be sent under plain cover direct to our client. Please contact us to ensure this is sent to the correct address for approval.

# Sample File Copy

Please send samples for file copy. If this incurs a cost, please inform us of the costs for approval before proceeding.

### **Exact Quantity**

If this isn't possible, CM sales rep must be made aware before dispatch of goods. If we are not notified then we expect the order to be fullfilled as above.

### Invoicing

Please ensure all invoices display the purchase order number clearly. Invoices can be emailed to accounts@completemerchandise.co.uk