

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Sarah Couchman
Roantree Incentive Marketing
Unit 5 Lancaster Court
Coronation Road
HIGH WYCOMBE
HP12 3TD
United Kingdom

Purchase Order

Purchase Order No. 26097-39870
Date 24/06/2021
Delivery date 06/07/2021

Account Manager Katie Conneely
E-mail katie@roantree.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
14869	Seabrook 5oz Recycled Cotton Tote Recycled 5oz Tote Bag With Long Handles Made From Recycled Cotton T-Shirt Material. The Fabric Used To Manufacture This Bag Is 60% Recycled Blended With 40% Polyester (Rpet Which Is Recycled Fabric From Plastic Bottles) For Extra Structure. Size 38 X 42cms. printed 1 colour to 1 position in white Please see reservation under Roantree	4020	£ 0.746	£ 2,998.92
Origination	Origination	1	£ 25.000	£ 25.00
Carriage	Carriage	1	£ 75.000	£ 75.00
Total				£ 3,098.92

Reference Please note our PO number: "26097-39870", and quote it on your invoices. Failure to do this could well result in delayed payment.

Delivery Date Please advise us if our requested delivery date changes. Please ensure any changes (including early delivery) are agreed with Roantree in advance.

POD Please ensure we receive a POD for all deliveries. This is required before any invoices will be paid.

File Copy Please provide a file copy to Roantree of all items produced.

Quantity Please ensure there are no under's or over's unless agreed with Roantree.