

# Purchase Order

**Supplier Address**

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Bethany Parkin  
SC Johnson Professional Ltd (PP)  
Denby Hall Way  
Denby  
DE5 8JZ  
United Kingdom

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**Purchase Order No.** 20586-28926**Date** 22/06/2021**Delivery date** 06/07/2021**Order Administrator**

Emma-Jade Hodge

**E-mail**

emma-jade@premierpandp.com

Dear Melanie,

**We would like to order the following:**

Product Description	Quantity	Unit price	Subtotal
<b>Recycled Seabrook 5oz Recycled Cotton Tote</b>	510	1.83	933.30

Printed 1 colour (White) to 1 side and transfer print full colour to the other side as per SC Johnson artwork. Bulk packed and delivered

Split between three bag colours, 170 of each. Reg, green and light blue

PLEASE SEND A PDF PROOF FOR APPROVAL

Box Labels:

Company name: SC Johnson

Product: Bags

Qty: 510

Box 1 of XXX

Origination

Carriage

1 50.00 50.00

1 19.00 19.00

**Total** 1,002.30**Our Reference**

Please note our PO number: "20586-28926", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date