

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Suzanne Battey
EUNISURE LIMITED
UNIT 3: NEWMARKET HOUSE
99 FORDHAM ROAD
SNAILWELL
SUFFOLK
CB8 7NB
United Kingdom

Page

1/1

Purchase Order No. 20387-28596

Date 19/05/2021

Delivery date 03/06/2021

Order Administrator
E-mail

Emma-Jade Hodge
emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Dartford A4 Zip Ring Binder.	200	6.20	1,240.00

Reprint of 19097

Direct to product digital UV print (1 spot colour design, White) to 1 position as per

Eunisure artwork

Black

Lightly Grained REACH Compliant PU.

Complete with USB Holder, 4 Ring Binder & 20 Page Recycled Pad.

Bulk packed and delivered.

PLEASE SEND LYRECO DIRECT DELIVERY NOTE WITH THE CONSIGNMENT.

Please send a PDF proof for approval ASAP.

Send under plain wrap.

Box labels:

Company: EUNISURE LIMITED

Customer Reference: 4501304794

Product: 4RING CONF FOLDER

Quantity: 200

Box 1 of (please amend accordingly)

Origination

Carriage

1	15.00	15.00
1	58.00	58.00

Total 1,313.00

Our Reference

Please note our PO number: "20387-28596", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date