

VAT Registration Number: GB125425534  
Registered Office: Brand Addition Limited  
Broadway  
Trafford Wharf Road  
Manchester M17 1DD - United Kingdom  
Registered Number: 2083209  
WEEE Registration Number WEE/FK0220XS/PRO

**Order Date:** 14-Apr-2021  
**Issued By:** Manchester - Tom's Team  
**Shipping from:** United Kingdom  
**Reach Destination By:** 05-May-2021  
**Account Rep.** Laura Plant  
**Administrator:** Philip Bell  
**Telephone:** +44 (0) 161 786 0349  
**Email:** Philip.Bell@brandaddition.com

Supplier Address

Ref. 4915

Shipping Address

Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
Hortons Way  
WESTERHAM  
TN16 1BT  
United Kingdom  
  
Tel: 01959 560 500

Mr Phil Bell  
Brand Addition - JCB  
Goods In  
Elevator Road  
Trafford Park  
Lancashire  
M17 1BR  
MANCHESTER  
United Kingdom

Ln#	Quantity	Item #	Description	Unit Cost	Cost
1	500	JCB3153	JCB A5 Notebook	1.1000	550.00
			Supplier Product Code		
			Country of Origin                      China		
			Weight (g)                                300.00		
			Intrastat Code                          48201030		
			Product Description: N1221 Dartford A5 Notebook. Branding: JCB logo with lozange PMS137c. Order ref 280518. Print Size: 24mm x 90mm in height. Spacing from the corner: 30mm+/- (5mm). Print method: uv print / 4 col process. 2 spot colour design only NO metallic inks 1 position. Vertical, right facing print. 96 pages of 70gsm recycled cream coloured lined pages with 8mm rule. Elastic closure, elastic pen holder and ribbon page divider. Please send a visual for approval before bulk production.		
			As per order 4900722		
			Deliveries of one pallet or more (or 20 cartons in the case of un-palletised deliveries) must be booked in before delivery. Please contact Goods In at goodsin@brandaddition.com to obtain a delivery reference number. Failure to do this may result in deliveries being refused and/or a charge of £100 against you.		
			All goods should be delivered to our Trafford Warehouse and should be clearly labelled as per below:		
			PO Number: (As above) BA Part Number: JCB3153 Client Part Number: N/A Product Description: (As above) Carton Qty: No of items in each carton		
			For this order we can not accept any overs from ordered quantity		
	1	Carriage	Carriage	33.0000	33.00
	500	PRINT	Print Charge	0.5400	270.00
	1	Rpo	Repeat Origination OPT	15.0000	15.00
				<b>Total:</b>	<b>GBP 868.00</b>

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**TO ENSURE PROMPT PAYMENT, PLEASE ENSURE ALL INVOICES ARE E-MAILED TO**

**[PAYMENTS@BRANDADDITION.COM] All invoices must be received within 2 days of delivery and must agree to this order.**

1. The Brand Addition Purchase Order number must be clearly displayed on the outer packaging of all goods.
2. If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
3. All deliveries of 1 pallet or more must be pre-booked; Parcel numbers in excess of 20 will constitute a pallet. Deliveries below 20 cartons do not need to be pre-booked. All consignments must have a delivery note attached. Each carton be clearly marked up with a PO Number and unit of measure.
4. To book a delivery in for pallet/ pallets please e-mail [goodsin@brandaddition.com](mailto:goodsin@brandaddition.com)
5. A handling fee of £100.00 per pallet or for every 20 parcels if not palletised, will be levied on deliveries which are not pre-booked.
6. Where repacking is required due to inadequate, unsuitable or damaged packaging we will charge £30.00 per hour per person labour, plus materials.
7. Any variation (either over or under) from the quantities on this order form will be accepted or rejected by us in accordance with our Standard Terms and Conditions of Purchase.
8. We shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
9. This order and its subject matter are confidential and shall not be disclosed or used for any purpose except that authorised by us in writing.
10. The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
11. Unless expressly agreed in writing to the contrary, payment will be made within 60 days of the invoice date.
12. It is your responsibility to ensure that the Goods are fully compliant with all applicable legislation. Without limiting the following: (a) we have the right, at any time, to request the full Technical File associated with the Goods; and (b) all electrical/electronic products or toys or items of personnel protective equipment must be CE marked indelibly and at least 5mm in height. Where the size of the product is restrictive the marking may be on the packaging or instruction label. Electrical/electronic products must also contain the wheelie bin symbol. Failure to meet this requirement will result in rejection of your order.

**This order form is governed by our Standard Terms and Conditions of Purchase and Data Addendum, found at [www.brandaddition.com/supplier-tc](http://www.brandaddition.com/supplier-tc) or available on request.**

Authorised by: (1) ..... (2) .....

Any order in excess of £5,000 requires two signatures.