

**Supplier Address**

Nigel Pearce  
 Bagco Ltd  
 Unit 3, Churchill Court  
 Hortons Way  
 Westerham  
 TN16 1BT  
 United Kingdom

**Delivery Address**

Tracey Makin  
 138b Hightown Road  
 Newtownabbey  
 BT36 7AU  
 United Kingdom

## Purchase Order

**Purchase Order No.** 7309-8513  
**Date** 31/03/2021  
**Delivery Date** 16/04/2021

**Account Manager** Laura McGreevy  
**E-mail** laura@excitepm.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1322	<b>Dartford Zip Conference Folder In Black.</b> Lightly Grained PU. REACH Compliant. Complete with USB Holder & 20 Page Recycled Paper Note Pad. Minimum Quantity: 50. Printed one colour - one position	30	5.87	176.10
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	53.00	53.00
B2541R	<b>Knowlton Delegate Bag In Black.</b> REACH Compliant Budget Conference & Meeting Bag. Made From 300x250d Polyester with 190t Polyester Lining. Handy Pockets, Carry Handle & Shoulder Strap. Minimum Quantity: 50. Printed one colour - one position	60	2.53	151.80
Origination	Origination	1	25.00	25.00
			<b>Subtotal</b>	430.90
			VAT 20%	86.18
			<b>Total</b>	517.08

**Reference** Please note our PO number: "7309-8513", and quote it on your invoices.  
 Failure to do this could well result in delayed payment.

**VAT Registration No.** 133990109