



4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT  
United Kingdom

**Supplier Address**

Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
WESTERHAM, Kent TN16 1BT  
Fax: 01959563034  
Tel: 01959560500

**Shipping Address**

Mr Kevin Roberts  
CEO Scutum Group UK  
Horsecroft Place  
The Pinnacles  
Harlow  
Essex CM19 5BT  
United Kingdom  
Tel: 07983 430 287  
Email: sasha.miller@scutum-group.com  
Ref:

**Purchase Order Number:** 2395099L1/DM-1198407

**Order Date:** 24 March 2021

**Vendor ID:** DM4915

**Questions Call:** Lauren Chester

**Phone:** 0161 850 3459

**Fax:**

**Email:** lauren.chester@4imprint.com

Item		Dartford Zipped A4 Conference Folder - Full Colour			Colours (base,trim): Black, Black	
Quantity	Item #	Description	Unit £	Cost £		
50	B1322	Dartford Zipped A4 Conference Folder - Full Colour	5.1000	255.00		
1	Set-Up Charge	Repeat Screen Charge	15.0000	15.00		
					270.00	

Must Ship By

26 March 2021

If order received by

26 March 2021

Per agreement with

n/a

Carrier, service

See below

Supplier Instructions

use artwork from order DM-1189468

please proof

Artwork Instructions

Product Colour (Base, Trim): Black, Black

Branding Location: Front

Branding Colours: CMYK Full Colour Process

Special Instructions :Leather-look, lightly grained black folder with a 20 sheet notepad. The zip ensures all your papers and documents stay together!Plenty of space for papers and business cards, features elasticated loops for a USB and a pen (neither included).This folder is made from REACH compliant PVC.Price includes a full colour print to the front cover.Dimensions: 330 x 240 x 20mm.Print area: 100 x 100mm.Screen charge: add £40.Ready to ship in : 10 business days \*.\* Excludes art preparation time.

**Shipment Details**

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address As Above	50	26 March 2021	DPD Standard Service	13 April 2021



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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.