

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Ceri May / Project Manager, The Anchor Project
Haringey Council (PP)
River Park House
225 High Road, Wood Green
London
N22 8HQ
United Kingdom

Page

1/1

Purchase Order No. 20024-28037**Date** 10/03/2021**Delivery date** 24/03/2021**Order Administrator**

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Westbrook 5oz Cotton Drawstring Bag In Natural.	100	1.93	193.00

Printed with a UV Digital Transfer large print to 1 position as per Assemblies for Wellbeing artwork
Drawstring Back Sack Bag, Made From All Natural Cotton Fibre, Eco Friendly 5oz 140gsm Cotton with Natural Colour Draw Cords.
Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Haringey Council
Customer Reference: 1388.2
Product: Westbrook 5oz Cotton Drawstring Bag In Natural.
Quantity: 100
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

Origination	1	25.00	25.00
Carriage	1	10.00	10.00

Total 228.00**Our Reference**

Please note our PO number: "20024-28037", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date